



**NOTICE TO PROCEED**

23 JAN. 2024

**MOTORMALL NCR INCORPORATED**

80 E. Rodriguez Jr., Ave., C5, Brgy.,  
Ugong Norte, Quezon City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 24-01-1013 dated 17 JAN. 2024, you are hereby directed to proceed with the project, and complete the same within ninety (90) calendar days upon receipt of this Notice.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

  
**ADRIAN N. VIDAL**  
Authorized Representative

Date:

1-23-24